

# RAINTREE HOMEOWNERS ASSOCIATION

## *MINUTES OF BOARD OF DIRECTORS MEETING*

George Mason Regional Library Conference Room

August 25th, 2016

7:27pm – 8:16pm

Call to Order. Ashley Andersen, President of Raintree Homeowners Association (RHOA), called meeting to order at 7:27pm.

## Attendees

Establishment of Quorum:

- Raintree Homeowners Association
  - Ashley Andersen (President)
  - Alex Weyers (Vice-President)
  - Eiman Abdalla (Treasurer)
  - Richard Sun (Secretary)
  - Kris Tedford
- GHA Community Management
  - Wanda Leap ([WLeap@ghacm.com](mailto:WLeap@ghacm.com))

## Prior Meeting Minutes

- A motion was made to pass the May meeting minutes as corrected by the President . Seconded by Kris Tedford and unanimously passed.
- A motion was made to pass the June meeting minutes by the President. Seconded by Kris Tedford and unanimously passed.

## Financials

- A motion was made to renew both maturing CDs at the First Virginia Community Bank for 18 months by the President, which has the highest rate. Kris Tedford seconded and unanimously passed.
- The budget looks good but there was extra income this month from the cell tower. GHA will take a look at the contract and see where the extra income is from.

## Old Business

- GHA got a quote for mailboxes that are similar to what we have now. The reasoning they couldn't do combined mailboxes is the quantity is an odd number. GHA will look into pricing of mailbox replacements with the USPS as a service to compare against. [**GHA**]

- The repair for the playground swings will be done by next week. The installer has returned from vacation.
- GHA received a proposal regarding the fixing of the gate. Another proposal will be obtained because it GHA expects it to come in high. [GHA]
- Ashley will still need to talk the playground installers about installing trash cans. [Ashley]
- A draft was crafted for mailing to the Raintree Community and was reviewed. It warned that we should not be leaving food out but that is contrary to the obligation we believe we have to keep the cats fed. We will hold back on delivering the email, and keep an eye at out for rats. [ GHA ]
- A motion was made to approve the Jack-The-Ripper quote for the removal of the itemized list was made by the President. Second by the Vice-President and unanimously approved.
- Kris delivered a variety of options for the basketball hoop. Options for backboards are Glass, Aluminum/Steel, and Polycarbonate/Acrylic There is also an adjustable height and set height. [ Kris Tedford ]
- A motion was made by the the Vice President to authorize Kris Tedford a budget \$1400 + taxes for a fixed basketball hoop and installation. Seconded by the President and unanimously approved.
- An update of the violations was provided by GHA. Second violation letters for continuing violations were sent out, along with new ones.

## New Business

- GHA provided a document to give authorization to GHA from Raintree HOA to submit payments to Dominion Power on our behalf. The Vice President signed the form and authorized GHA.
- GHA will provide a budget to the board by September 1st for preparation for the annual meeting. [ GHA ]
- Potential date for the Annual Meeting is sitting at December 1st.
- Next Meetings are:
  - September 22nd.- School Library
  - October 27th - School Library

## Executive Session

- A motion was made to go into the Executive Session by Secretary, and was seconded by the Vice President. The board unanimously approved and moved into the Executive Session.

## Closing

- Motion to adjourn was made by the Vice-President at 8:46pm. Seconded by the Secretary and unanimously approved.